



## GP26 Key dates

Requirement	Date
Payment of exhibition stand	20th of the month following the date of invoice, or prior to the Conference (30 July), whichever date comes first
Company logo, website link and profile for the Conference app and Conference website (uploaded via your portal)	Now
Supply contact details of your exhibition build company	Tuesday 30 June
Custom designed stands plans, including requests for hanging of banners due	Tuesday 30 June
Loading dock pack in delivery time booked	Tuesday 30 June
Confirm trestle table and chairs (via exhibition portal)	Tuesday 30 June
Design build stands to organise access requirements to Exhibition Hire Services	Tuesday 30 June
All exhibition stand staff to be registered	Tuesday 30 June
Return signed exhibitor health and safety obligation form (via exhibition portal)	Tuesday 30 June
Earliest date for freight to arrive at the venue	Wednesday 29 July
Exhibitor pack in 9.00am - 3.30pm	Thursday 30 July
Exhibitor pack out from 3.40pm (After afternoon tea)	Saturday 1 August
Last date for freight collection (by 4pm)	Monday 3 August