

DELIVERY ADDRESS:

*Tākina Dockway
217 Wakefield Street, Wellington
New Zealand 6011*



EVENT NAME	ICDE WORLD CONFERENCE 2025		
EVENT DATE	10-13 NOVEMBER 2025		
EVENT ROOM NAME	RONGOMĀTĀNE FOYER, LEVEL ONE		
SENDER DETAILS			
SENDER NAME		COMPANY NAME & STAND NUMBER	
ADDRESS		CONTACT NUMBER	
EQUIPMENT DESCRIPTION			
APPROX. WEIGHT			
NUMBER OF BOXES	1 of XXX		

By signing for delivery of this shipment Tākina Events does not take any responsibility for the condition of the goods or quantity received. This label is attached to each item with the understanding all responsibility remains with the sender.

***Goods are to be delivered the Loading Dock between **08:00-16:00 Mon-Fri**. Please Contact the Tākina Loading Dock Office on arrival.*



Trade Exhibitors Courier Confirmation Form

ALL COURIER BOOKINGS MUST BE MADE DIRECTLY BY THE EXHIBITORS. THE ITEMS MUST BE REMOVED FROM THE SITE AS SOON AS POSSIBLE.

EXHIBITORS ARE TO COMPLETE THIS FORM AND ATTACH TO THE ITEMS TO BE PICKED UP BY THE COURIER.

COURIER COMPANY TO UPLIFT	
PICK UP DATE BOOKED	
CONTACT NAME FOR PARCEL COLLECTION	
SENDER CONTACT PERSON	
SENDER CONTACT NUMBER	
DELIVERY ADDRESS	
DESCRIPTION OF ITEMS	
NUMBER OF ITEMS	

**Takina Events does not take any responsibility for the condition of the goods or quantity dispatched; This label is attached to each item with the understanding all responsibility remains with the sender.*

***Goods are to be dispatched from the Loading Dock between **08:00-16:00 Mon-Fri**. Please Contact the Takina Loading Dock Office on arriv*

