



Trade Exhibitors Courier Confirmation Form

ALL COURIER BOOKINGS MUST BE MADE DIRECTLY BY THE EXHIBITORS. THE ITEMS MUST BE REMOVED FROM THE SITE AS SOON AS POSSIBLE.

EXHIBITORS ARE TO COMPLETE THIS FORM AND ATTACH TO THE ITEMS TO BE PICKED UP BY THE COURIER.

**COURIER COMPANY
TO UPLIFT**

**PICK UP DATE
BOOKED**

**CONTACT NAME FOR
PARCEL
COLLECTION**

**SENDER CONTACT
PERSON**

**SENDER CONTACT
NUMBER**

DELIVERY ADDRESS

**DESCRIPTION OF
ITEMS**

NUMBER OF ITEMS

**Takina Events does not take any responsibility for the condition of the goods or quantity dispatched; This label is attached to each item with the understanding all responsibility remains with the sender.*

***Goods are to be dispatched from the Loading Dock between **08:00-16:00 Mon-Fri**. Please Contact the Takina Loading Dock Office on arrival.*

